
Ripon City Council Meeting Notice & Agenda

CITY HALL, 259 NORTH WILMA, RIPON, CALIFORNIA

TUESDAY, OCTOBER 09, 2018 – 6:00 PM

REGULAR MEETING

You are now participating in the process of representative government. We welcome your interest and hope you will attend Ripon City Council meetings often. Democracy cannot endure without an informed electorate.

Ripon, as you probably know, has a council-administrator form of local government. Policies are set by the Council, who are elected by the people. These policies are carried out by the City Administrator, who is appointed by the Council. The Council decides what is to be done. The City Administrator, with the assistance of the City Staff, follows through.

REGULAR COUNCIL MEETINGS

The governing body meets at 6:00 P.M., on the second Tuesday of the month, in the Council Chambers located in City Hall, 259 North Wilma, Ripon, California. A City Council meeting is the process of making and amending laws, developing policy and making decisions for governing your City by citizens who have been elected by you. With the exception of matters of personnel and pending litigation, or negotiations, the City Council takes action only in meetings open to the public.

The City Council follows a regular order of business during its meeting. The Council agenda is prepared in advance by the City Administrator and his staff. If you wish to place an item on the agenda for action, the information must be delivered to the City Administrator or staff eight (8) working days prior to the Council meeting. This date will be revised in case of holidays or special events. The information must be in writing (no phone calls), your name and address must be printed, and action desired must be clearly stated. Copies of the agenda are available at Ripon City Hall and online beginning on the Thursday prior to the meeting, or at the time of the scheduled meeting.

With the publication of this agenda, it is with the intent that each item on the agenda will be considered for a vote. Each Council Member present will cast a vote either for or against the motion under consideration, and the vote will be recorded in the minutes of the meeting. For example, the motion may be to approve, adopt, introduce, deny, fail, withdraw, table, or continue an item.

PUBLIC DISCUSSION

If you desire to speak before the Council on an item not on the agenda, please address "Mr. Mayor" and upon being recognized, come forward to the podium, and state your name and address before proceeding into your subject matter. State law prohibits the City Council from taking action on any item not on the agenda. While the City Council cannot always answer citizens concerns raised during the public discussion time, the City staff will be instructed, where appropriate, to either provide a response in the days following each Council meeting, or to place the issue on a subsequent meeting agenda for the City Council or one of its appointed commissions. No person shall speak for more than three minutes, and the total time allotted for discussion shall not exceed thirty minutes. Persons attending the meeting shall observe rules of propriety, decorum, and good conduct, and refrain from impertinent or slanderous remarks.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (209) 599-2108. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

CONSENT CALENDAR

Routine items are scheduled under the heading of Consent Calendar, which allows action to occur with a single motion. Any item can be pulled off the consent calendar for further discussion if Council so desires. The public may also, at this time, request that an item be pulled from the consent calendar for explanation and/or discussion.

PERSONNEL/EXECUTIVE SESSION

Matters of personnel and pending litigation, or negotiations are handled after the public meeting has been closed, in the Personnel/Executive Session, pursuant to Sections 54956.8 and 54957 of the Government Code. This session is closed to the public.

INFORMATION

Where can I find the agenda before a meeting?

Copies of the agenda are available at City Hall, 259 N. Wilma Avenue by on Thursday before a regularly scheduled City Council meeting. The agenda can be viewed in the window box in front of City Hall, or online at www.cityofripon.org . Supplemental documents relating to specific agenda items are available for viewing at the Office of the City Clerk or online.

Can I get the agenda/minutes mailed to my home/business?

You can subscribe to agendas and minutes in January of each year. The annual subscription for both is \$60.00 per year. Subscription costs are not pro-rated should you wish to begin a subscription mid-year. If you would like to subscribe to the agenda/minutes, contact the City Clerk's office at 259 N. Wilma Avenue. Agendas are mailed on the Thursday before a meeting, and you will receive it on Monday or Tuesday (depending on postal service).

Can I receive the agenda by e-mail?

You may subscribe to the agenda at any time by e-mail – just go to the website to register – www.cityofripon.org and click on and fill out the “Receive City Notices” form. Your subscription will begin immediately and you will receive it on the Thursday before the Regular Council meeting. Agendas sent by e-mail are free. Minutes are not e-mailed, but can be viewed on the City's website.

How complete are the minutes?

The City of Ripon prepares **Synopsis Minutes**. These Minutes represent a summary of the actual comments made. Video CD or audio recordings are available for 90 days following a meeting or online for 2 weeks following a meeting at www.cityofripon.org . Contact the City Clerk's office to view/listen to these recordings at City Hall.

OTHER MEETINGS

<u>Agency</u>	<u>Day</u>	<u>Time</u>	<u>Place</u>
Historical Museum Commission	Third Monday	7:30 p.m.	Clarence Smit Memorial Museum
Planning Commission	The Monday following City Council	6:00 p.m.	Council Chambers
Recreation Commission	Second Wednesday	6:00 p.m.	City Hall Conference Room
Community & Youth Commission	Third Monday	7:00 p.m.	Police Department

Ripon City Council Agenda

TUESDAY, OCTOBER 09, 2018

REGULAR MEETING

6:00 PM

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL:

Council Members Dean Uecker, Daniel de Graaf, Jake Parks, Vice Mayor Leo Zuber, Mayor Michael Restuccia.

OTHERS PRESENT:

City Administrator Kevin Werner, City Attorney Tom Terpstra, Planning Director Ken Zuidervaart, Recreation Director Kye Stevens, Director of Public Works Ted Johnston, Police Chief Ed Ormonde, City Clerk Lisa Roos, Deputy City Clerk Tricia Raymond, Information Systems Technician Dan Brannon, (Others present will be recorded by secretary only.)

PUBLIC DISCUSSION:

This time is provided to the public to address the City Council on items not on the agenda. If you desire to speak, please address "Mr. Mayor" and upon being recognized, come forward to the podium, and state your name and address before proceeding into your subject matter.

APPROVAL OF MINUTES:

A. CITY COUNCIL - REGULAR MEETING - SEP 11, 2018 6:00 PM

APPROVAL OF AGENDA AS POSTED (OR AMENDED)

If anyone would like to provide public comment regarding an item on the Consent Calendar, please come forward to the podium at this time. The City Council may request to (1) pull an item from the Consent Calendar (2) withdraw an item; (3) add Emergency items by a 4/5 vote. If the agenda is amended, vote to approve the amended agenda. If no changes are made, vote to approve the agenda as posted.

1. CONSENT CALENDAR

1.1. Income

A. STATE OF CALIFORNIA

Sales Tax \$228,371.21
(September 2017 \$358,076)
FY 2018-19 YTD: \$706,106
FY 2017-18 YTD: \$791,376

Highway Users Tax \$30,162.44
(September 2017 \$29,203.71)
FY 2018-19 YTD: \$82,669
FY 2017-18 YTD: \$86,869

SB1 Street & Road Tax \$25,042.38
FY 2018-19 YTD: \$25,042

TOTAL \$283,576.03

B. T-MOBILE

Monthly Acacia Avenue Cell Tower Lease Payment –
September 2018 **\$955.02**

C. CCATT HOLDINGS

Monthly Acacia Avenue Cell Tower Lease Payment -
October 2018 **\$1,065.27**

D. WASTE MANAGEMENT

Monthly Franchise Fee Payment - August 2018 **\$3,305.19**

1.2. Bills, Invoices, Payments

A. CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

2018-2019 2nd Quarter Deposits **\$169,127.00**

B. BANC OF AMERICA LEASING

Ripon Public Financing Authority
2011 Waste Water Bonds **\$167,825.00**

C. PRICE PAIGE & COMPANY

Audit Services
Progress Payment – Invoice #14055 **\$11,685.00**

D. TERPSTRA HENDERSON

General Matters \$10,815.75
Police Matters \$3,863.54
Receivership \$731.50

TOTAL \$15,410.79

E. WGR SOUTHWEST, INC.		
City Stormwater Permit Assistance		
Progress Payment – Invoice #21049		\$1,125.00
F. WOOD RODGERS, INC.		
Well 12 Phase 2 Impact Analysis		
Invoice #120207	\$1,120.00	
Well 19 Plan, Specs & Bid Progress		
Invoice #120179	<u>\$13,474.46</u>	
		TOTAL \$14,594.46
G. ROADRUNNER DRILLING & PUMP COMPANY		
Well No. 19		
Progress Payment – Invoice #1		\$47,405.48
H. TAYLOR BACKHOE SERVICE, INC.		
Handicap Ramp Improvements		
2018 & Senior Center Parking Lot Project		
Progress Payment – Invoice #4		\$106,596.43

1.3. Resolutions

A. RESOLUTION NO. _____

A RESOLUTION OF THE CITY
COUNCIL OF THE CITY OF RIPON
AMENDING THE RIPON CODE OF
ETHICS TO INCLUDE SENIOR
STAFF

This resolution amends the Ripon Code
of Ethics to include Senior Staff.

1.4. Miscellaneous Items

A. WELL 19 PROJECT

Road Runner Drilling, Inc.

Adopt the Negative Declaration
Environmental Document for Domestic
Water Well 19 and direct staff to file the
Notice of Determination. Approve
Change Order 1 to demolish and install
two domestic private wells in
conjunction with the installation of Well
19 (Cost not to exceed \$77,074).

B. AGRICULTURAL LEASE AGREEMENT

Travaille and Phippen Farms

Approve and authorize the Mayor to sign the Agricultural Lease Agreement with Travaille and Phippen Farms for the property located at Clinton South and Jack Tone Road (APN: 245-34-006) for storing and stockpiling harvested almonds.

C. HANDICAP RAMP IMPROVEMENTS 2018/SENIOR CENTER PARKING LOT PROJECT

Taylor Backhoe Service, Inc.

Approve Change Order No.2 for asphalt placement at the recycling center and additional concrete and striping (Cost not to exceed \$54,511.39).

D. PEREIRA PROPERTY ANNEXATION AND RESIDENTIAL SUBDIVISION PROJECT

Reimbursement Agreement

Approve and authorize the Mayor to sign the Pereira Property Reimbursement Agreement that provides reimbursement for staff time to respond to an application for a proposed annexation and residential subdivision project located at 22898 North Ripon Road (north of Boesch Drive).

E. CLAIM

State Farm Insurance

Accept the claim filed by State Farm Insurance.

F. PROCLAMATION

Kai de Arth
Ethan Orcutt

Present a proclamation to Kai de Arth and Ethan Orcutt for earning the badge of Eagle Scout.

G. PROCLAMATION

Women's Center
Alicia Keener

Proclaim October as Domestic Violence Awareness Month.

****END OF CONSENT CALENDAR****

PRESENTATION OF PROCLAMATIONS

2. RESOLUTIONS

A. RESOLUTION NO. _____

A RESOLUTION OPPOSING SAN JOAQUIN COUNTY'S COUNTY COMMERCIAL CANNABIS BUSINESS TAX: (MEASURE B)

Mayor Restuccia has requested the City Council consider this resolution opposing the San Joaquin County's County Commercial Cannabis Business Tax, which is on the November 6, 2018 ballot. If the tax passes, all types of medical and adult-use commercial cannabis businesses will be allowed in the County, excluding outdoor cultivation and cannabis events. If the tax fails, the current ban on medical and commercial cannabis businesses in the unincorporated areas of San Joaquin County will remain in place.

B. RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIPON ADOPTING POLICIES AND PROCEDURES FOR THE BMR PLUS AFFORDABLE HOUSING PROGRAM

This resolution adopts policies and procedures for implementing the City of Ripon's BMR Plus Affordable Housing Program.

C. RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIPON ADOPTING
THE HEALTH AND WELFARE
BENEFITS TO BE PROVIDED IN
CALENDAR YEAR 2019

This resolution adopts the health and welfare benefits to be provided in 2019, including:

1. Provide the following health and welfare plans for calendar year 2019:
 - Kaiser Healthcare
 - CSAC Blue Shield Healthcare
 - Premier Access Dental
 - American Specialty Health Chiropractic
 - MES Vision
 - Sunlife Life Insurance
 - Sunlife Long term Disability
2. For Administrative Staff and Non-represented Police Department employees participating in the Blue Shield healthcare plan for calendar Year 2019, the City and employees are to share in the premium increase above the 2014 baseline premium the City has agreed to fund of \$1,415.
3. For Administrative Staff and Non-represented Police Department employees participating in the Kaiser healthcare plan for calendar Year 2019, the City and employees are to share in the premium increase above the 2014 baseline premium the City has agreed to fund of \$1,760.
4. For calendar year 2019, the City to continue reimbursing Administrative Staff and Non-represented Police Department employees participating in the Blue Shield healthcare plan for 100 percent of the deductible cost. Also, the City to reimburse these employees for co-insurance cost after \$2,000 is paid by the employee.

3. PUBLIC HEARINGS

Council will take action on the following items at the conclusion of each Public Hearing.

A. 2019 HEALTH AND WELFARE PLAN FOR CITY COUNCIL

RESOLUTION NO. _____
RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIPON ADOPTING
AN INCREASE IN THE COST OF
PROVIDING HEALTH BENEFITS TO
THE CITY COUNCIL MEMBERS

As required by Ripon Municipal Code 2.04.010, prior to the City Council approving any increase in the cost of providing health benefits to City Council Members, the City Council may consider whether to accept said increase at a public meeting after public input.

Recommended Action: Approve the Resolution adopting an increase in cost of health benefits for calendar year 2019.

B. UNMET TRANSIT NEEDS

San Joaquin Council of Governments
Michelle Lacondeguy

This is a public hearing to consider unmet transit needs within the City of Ripon.

C. SAN JOAQUIN COUNTY MULTI-SPECIES HABITAT CONSERVATION AND OPEN SPACE PLAN 2019 FEE UPDATE

RESOLUTION NO. _____
A RESOLUTION OF THE CITY
COUNCIL OF THE CITY OF RIPON
AMENDING THE SAN JOAQUIN
COUNTY MULTI-SPECIES HABITAT
CONSERVATION AND OPEN SPACE
PLAN (SJMSCP) DEVELOPMENT FEE

This is a public hearing to consider the Development Fee increase for the San Joaquin County Multi-Species Habitat Conservation and Open Space Plan (SJMSCP) for all new development pursuant to the SJMSCP within the City of Ripon.

Recommended Action: Adopt the resolution amending the San Joaquin County Multi-Species Habitat Conservation and Open Space Plan 2019 Development Fee.

4. DISCUSSION ITEMS

A. FISCAL YEAR 2017-18 GENERAL FUND SURPLUS

Discussion/Action

Staff is recommending that the City Council approve transferring the fiscal year 2017-18 general fund surplus to the Street and Road Reserve fund (\$432,000), the General Capital Department Reserve fund (\$635,993), and \$243,000 be used to purchase one-time capital expenses for the various City departments.

Additionally, it is recommended the City Council: (1) Authorize staff to move forward with the Community Center Parking Lot Expansion project using pavers and relocating the middle baseball field; (2) Approve and authorize the Mayor to sign the professional services agreement (Attachment A) with LDA Architects (not to exceed \$15,000) to complete a preliminary design for the new Corporation Yard at Doak Boulevard; and (3) Authorize staff to move forward with obtaining a consultant to do a circulation, walkability, and parking study south of Main Street, between Stockton Ave and Locust Ave.

B. GRAND JURY REPORT - CODE ENFORCEMENT VOLUNTEER EVALUATION

Case No. 0117

Discussion/Action

Direct Staff to forward this staff report and minutes of this City Council meeting to the Grand Jury.

C. MILITARY STREET BANNER PROGRAM

Discussion/Action

Mayor Restuccia is requesting the City Council consider approving the American Legion Post #190 Military Street Banner Program to honor residents who have served in the United States Armed Forces and to promote civic pride, with the following requirements:

- The American Legion Post #190 to submit to the Engineering Department details of the bracket to attach the banners to the poles for review and approval;
- The American Legion Post #190 contractor to obtain an encroachment permit from the Engineering Department prior to beginning any work in the public right of way; and
- The American Legion Post #190 contractor to remove all brackets and banners 90 days from the time the program is no longer being offered to residents.

D. ACCEPT CREDIT CARDS FOR OVER-THE-COUNTER PAYMENTS

Discussion/Action

Authorize the Mayor to execute the Customer Service Agreement with Billing Document Specialists for the purpose of accepting credit card payments over-the-counter for all types of City payments.
Cost to City - One-time set up fee - \$300;
Monthly fee - \$25
Cost to Customer - 3% of payment or \$2.00 (whichever is greater)

REPORTS

Department Heads:

City Council:

SUCCESSOR AGENCY

I hereby certify the attached City Council agenda was posted 72 hours before the noted meeting:



Tricia Raymond, Deputy City Clerk

10-4-2018

Date