
Ripon City Council Meeting Notice & Agenda

CITY HALL, 259 NORTH WILMA, RIPON, CALIFORNIA

TUESDAY, JANUARY 08, 2019 – 6:00 PM

REGULAR MEETING

You are now participating in the process of representative government. We welcome your interest and hope you will attend Ripon City Council meetings often. Democracy cannot endure without an informed electorate.

Ripon, as you probably know, has a council-administrator form of local government. Policies are set by the Council, who are elected by the people. These policies are carried out by the City Administrator, who is appointed by the Council. The Council decides what is to be done. The City Administrator, with the assistance of the City Staff, follows through.

REGULAR COUNCIL MEETINGS

The governing body meets at 6:00 P.M., on the second Tuesday of the month, in the Council Chambers located in City Hall, 259 North Wilma, Ripon, California. A City Council meeting is the process of making and amending laws, developing policy and making decisions for governing your City by citizens who have been elected by you. With the exception of matters of personnel and pending litigation, or negotiations, the City Council takes action only in meetings open to the public.

The City Council follows a regular order of business during its meeting. The Council agenda is prepared in advance by the City Administrator and his staff. If you wish to place an item on the agenda for action, the information must be delivered to the City Administrator or staff eight (8) working days prior to the Council meeting. This date will be revised in case of holidays or special events. The information must be in writing (no phone calls), your name and address must be printed, and action desired must be clearly stated. Copies of the agenda are available at Ripon City Hall and online beginning on the Thursday prior to the meeting, or at the time of the scheduled meeting.

With the publication of this agenda, it is with the intent that each item on the agenda will be considered for a vote. Each Council Member present will cast a vote either for or against the motion under consideration, and the vote will be recorded in the minutes of the meeting. For example, the motion may be to approve, adopt, introduce, deny, fail, withdraw, table, or continue an item.

PUBLIC DISCUSSION

If you desire to speak before the Council on an item not on the agenda, please address "Mr. Mayor" and upon being recognized, come forward to the podium, and state your name and address before proceeding into your subject matter. State law prohibits the City Council from taking action on any item not on the agenda. While the City Council cannot always answer citizens concerns raised during the public discussion time, the City staff will be instructed, where appropriate, to either provide a response in the days following each Council meeting, or to place the issue on a subsequent meeting agenda for the City Council or one of its appointed commissions. No person shall speak for more than three minutes, and the total time allotted for discussion shall not exceed thirty minutes. Persons attending the meeting shall observe rules of propriety, decorum, and good conduct, and refrain from impertinent or slanderous remarks.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (209) 599-2108. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

CONSENT CALENDAR

Routine items are scheduled under the heading of Consent Calendar, which allows action to occur with a single motion. Any item can be pulled off the consent calendar for further discussion if Council so desires. The public may also, at this time, request that an item be pulled from the consent calendar for explanation and/or discussion.

PERSONNEL/EXECUTIVE SESSION

Matters of personnel and pending litigation, or negotiations are handled after the public meeting has been closed, in the Personnel/Executive Session, pursuant to Sections 54956.8 and 54957 of the Government Code. This session is closed to the public.

INFORMATION

Where can I find the agenda before a meeting?

Copies of the agenda are available at City Hall, 259 N. Wilma Avenue by on Thursday before a regularly scheduled City Council meeting. The agenda can be viewed in the window box in front of City Hall, or online at www.cityofripon.org . Supplemental documents relating to specific agenda items are available for viewing at the Office of the City Clerk or online.

Can I get the agenda/minutes mailed to my home/business?

You can subscribe to agendas and minutes in January of each year. The annual subscription for both is \$60.00 per year. Subscription costs are not pro-rated should you wish to begin a subscription mid-year. If you would like to subscribe to the agenda/minutes, contact the City Clerk's office at 259 N. Wilma Avenue. Agendas are mailed on the Thursday before a meeting, and you will receive it on Monday or Tuesday (depending on postal service).

Can I receive the agenda by e-mail?

You may subscribe to the agenda at any time by e-mail – just go to the website to register – www.cityofripon.org and click on and fill out the “Receive City Notices” form. Your subscription will begin immediately and you will receive it on the Thursday before the Regular Council meeting. Agendas sent by e-mail are free. Minutes are not e-mailed, but can be viewed on the City's website.

How complete are the minutes?

The City of Ripon prepares **Synopsis Minutes**. These Minutes represent a summary of the actual comments made. Video CD or audio recordings are available for 90 days following a meeting or online for 2 weeks following a meeting at www.cityofripon.org . Contact the City Clerk's office to view/listen to these recordings at City Hall.

OTHER MEETINGS

<u>Agency</u>	<u>Day</u>	<u>Time</u>	<u>Place</u>
Historical Museum Commission	Third Monday	7:30 p.m.	Clarence Smit Memorial Museum
Planning Commission	The Monday following City Council	6:00 p.m.	Council Chambers
Recreation Commission	Second Wednesday	6:00 p.m.	City Hall Conference Room
Community & Youth Commission	Third Monday	7:00 p.m.	Police Department

Ripon City Council Agenda

TUESDAY, JANUARY 08, 2019

REGULAR MEETING

6:00 PM

CLOSED SESSION AT 5:30 P.M.

IN THE MATTER OF:

(1) Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) - 1 case

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL:

Council Members Micahel Restuccia, Dean Uecker, Daniel de Graaf, Vice Mayor Jake Parks, Mayor Leo Zuber.

OTHERS PRESENT:

City Administrator Kevin Werner, City Attorney Tom Terpstra, Planning Director Ken Zuidervaart, Recreation Director Kye Stevens, Director of Public Works Ted Johnston, Police Chief Ed Ormonde, City Clerk Lisa Roos, Deputy City Clerk Tricia Raymond, Information Systems Technician Dan Brannon, (Others present will be recorded by secretary only.)

PUBLIC DISCUSSION:

This time is provided to the public to address the City Council on items not on the agenda. If you desire to speak, please address "Mr. Mayor" and upon being recognized, come forward to the podium, and state your name and address before proceeding into your subject matter.

APPROVAL OF MINUTES:

1. CITY COUNCIL - REGULAR MEETING - DEC 11, 2018 6:00 PM

APPROVAL OF AGENDA AS POSTED (OR AMENDED):

If anyone would like to provide public comment regarding an item on the Consent Calendar, please come forward to the podium at this time. The City Council may request to (1) pull an item from the Consent Calendar (2) withdraw an item; (3) add Emergency items by a 4/5 vote. If the agenda is amended, vote to approve the amended agenda. If no changes are made, vote to approve the agenda as posted.

1. CONSENT CALENDAR

1.1. Income

A. STATE OF CALIFORNIA

Sales Tax \$224,575.04
(December 2017 \$314,544)
FY 2018-19 YTD: \$1,733,523
FY 2017-18 YTD: \$1,561,921

Highway Users Tax \$29,316.62
(December 2017 \$14,446.28)
FY 2018-19 YTD: \$164,876
FY 2017-18 YTD: \$159,434

SB1 Street & Road Tax \$23,295.07
FY 2018-19 YTD: \$129,153
FY 2017-18 YTD: \$0

TOTAL \$277,186.73

B. T-MOBILE

Monthly Acacia Avenue Cell Tower Lease Payment –
December 2018 **\$955.02**

1.2. Bills, Invoices, Payments

A. CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AUTHORITY

2018-2019 3rd Quarter Deposits
Liability Program \$49,134.00
Workers' Compensation Program \$119,993.00
Workers' Compensation Retrospective
Adjustment \$110,182.00

TOTAL \$279,309.00

B. PRICE PAIGE & COMPANY

Audit Services
Progress Payment – Invoice #14452 **\$2,100.00**

C. RIPON CHAMBER OF COMMERCE

2019 Membership Investment
Invoice # 3624 **\$125.00**

D. SAN JOAQUIN REGIONAL TRANSIT DISTRICT

Blossom Express Driver
November Invoice #AR111509 **\$1,166.90**

E. TERPSTRA HENDERSON

General Matters	\$6,297.25
Police Matters	\$2,629.14
Code Enforcement	\$45.00
J-M Manufacturing Co. et al.	\$147.50
Ripon Farm Service	\$88.50
Receivership	\$761.00
Diamond Pet Food Expansion	\$2,125.00

TOTAL \$12,093.39

F. WGR SOUTHWEST, INC.

City Stormwater Permit Assistance	
Progress Payment – Invoice #21297	\$1,030.00
Progress Payment – Invoice #21464	<u>\$217.50</u>

TOTAL \$1,247.50

G. WOOD RODGERS, INC.

Well 19 Plan, Specs & Bid Support	
Progress Payment – Invoice #122545	\$1,895.00

H. ASPEN SURVEY COMPANY, INC.

Survey Monument Preservation Evaluations (Reimbursed by Private Projects)	
Invoice #18-009-2	\$300.00
General Land Surveying Services	
Invoice #18-070-1	<u>\$4,846.25</u>

TOTAL \$5,146.25

I. GRANICUS LEGISLATIVE MANAGEMENT

Annual Legislative Management System Renewal	
Invoice #106536	
Digital Boardroom	\$7,704.00
Agenda & Minutes	<u>\$8,220.12</u>

TOTAL \$15,924.12

1.3. Resolutions

A. RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIPON ACCEPTING A PUBLIC UTILITY EASEMENT DEED OF CERTAIN REAL PROPERTY TO THE CITY OF RIPON

This resolution accepts a Public Utility Easement Deed by Pilot Travel Centers LLC, successor by merger to CFJ Properties (by way of conversion into CFJ Properties, LLC) of certain real property to the City of Ripon in connection with the Pilot Travel Center project at 1501 N. Jack Tone Road and authorizes the Mayor to sign and execute any and all documents necessary to complete the aforementioned transaction.

B. RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIPON ORDERING THE CITY ENGINEER TO PREPARE ON BEHALF OF THE CITY OF RIPON THE ENGINEER'S REPORT FOR THE FISCAL YEAR 2019-2020 PERTAINING TO THE ANNUAL ASSESSMENTS FOR THE CITY OF RIPON'S TEN LANDSCAPE AND LIGHTING MAINTENANCE DISTRICTS LOCATED IN THE COUNTY OF SAN JOAQUIN, CALIFORNIA.

This resolution orders the City Engineer to prepare the annual report for the City of Ripon's ten Landscape and Lighting Maintenance Districts.

C. RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIPON ORDERING THE CITY ENGINEER TO PREPARE ON BEHALF OF THE CITY OF RIPON THE ENGINEER'S REPORT FOR THE FISCAL YEAR 2019-2020 PERTAINING TO THE ANNUAL ASSESSMENTS FOR ASSESSMENT DISTRICT NO. 05-1, CITY OF RIPON, COUNTY OF SAN JOAQUIN CALIFORNIA, COMMONLY KNOWN AS CITY OF RIPON LIGHTING DISTRICT

This resolution orders the City Engineer to prepare the annual report for the City of Ripon Lighting District.

D. RESOLUTION NO. _____

RESOLUTION OF THE CITY OF
RIPON ACCEPTING THE CITY OF
RIPON MONEY PURCHASE
THRIFT PENSION PLAN
FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S
REPORT JUNE 30, 2018 AND 2017

This resolution accepts the City of Ripon Money Purchase Thrift Plan Financial Statements and Independent Auditor's Report June 30, 2018 and 2017, prepared by Price Paige & Company.

E. RESOLUTION NO. _____

A RESOLUTION OF THE CITY
COUNCIL OF THE CITY OF RIPON
APPROVING COUNCIL
COMMITTEE APPOINTMENTS TO
STANDING BOARDS AND
COMMISSIONS AND
COMMITTEES

This resolution approves Council Board and Commission and Committee appointments.

F. RESOLUTION NO. _____

A RESOLUTION OF THE CITY
COUNCIL OF THE CITY OF RIPON
APPROVING THE APPOINTMENT
TO AND SETTING THE TERM FOR
VACANCIES ON THE PLANNING
AND RECREATION
COMMISSIONS

This resolution approves Council Commission Appointments for the Planning and Recreation Commissions.

1.4. Miscellaneous Items

A. GENERAL SERVICES AGREEMENT

Provost & Pritchard Consulting Group

Approve and authorize the Mayor to sign the agreement with Provost & Pritchard Consulting Group for consulting services pertaining to the 2016 and 2017 validation of the Validated Water Loss Audit Reports (cost not to exceed \$5,400.00).

B. CLAIM

Michael Toledo, dba Toledo Transport, LLC

Deny the Application for Leave to Present Late Claim submitted by Michael Toledo, dba Toledo Transport, LLC.

C. GENERAL SERVICES AGREEMENT

Terracon Consultants, Inc.

Approve and authorize the Mayor to sign the agreement with Terracon Consultants, Inc. to provide construction materials testing and inspection services for the River Road Widening Project. (Cost not to exceed \$15,000)

D. WASTEWATER TREATMENT PLANT GROUNDWATER MONITORING AND REPORTING

Stantec Consulting Services, Inc.

Approve and authorize the Mayor to sign Change Order No. 9 for Stantec to extend their Annual Groundwater Monitoring and Reporting at the Ripon Wastewater Treatment Facility until February 26, 2022. (Cost not to exceed \$11,000 annually for a three year total of \$33,000.)

E. LEASE FOR COPIERS AND PRINTERS

Lucas Business Systems

Approve and authorize the Mayor to sign a five year lease with Lucas Business Systems for six multi-function machines and maintenance of our current printers.

F. PROCLAMATION

Women's Center
Alicia Keener

Proclaim January as National Anti-Slavery & Human Trafficking Prevention Month.

G. PROCLAMATION

Leslie Eastburg

Proclamation expressing appreciation to Leslie Eastburg for his outstanding contributions to the Ripon community.

****END OF CONSENT CALENDAR****

PRESENTATION OF PROCLAMATIONS

2. PUBLIC HEARINGS

Council will take action on the following items at the conclusion of each Public Hearing.

A. ZONING CODE TEXT AMENDMENT

TAZ 18-03 pertaining to Accessory Buildings/Structures, Patio and Shade Structures and Recreational Vehicle Covers for all residentially zoned parcels.

This is a public hearing to consider an amendment to Title 16 the Development Code, by amending Chapter 16.140 "Dimension Regulations" as it relates to regulations for accessory structures, patio covers and recreational vehicle covers. **Recommended Action:** Approve the recommended amendments to Chapter 16.140 "Dimension Regulations" based on the findings in the staff report.

3. ORDINANCES

First Reading and Introduction

A. ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIPON AMENDING CHAPTER 10.12 "TRAFFIC CONTROL DEVICES" TO THE RIPON MUNICIPAL CODE

This Ordinance amends Chapter 10.12 "Traffic Control Devices" of the Ripon Municipal Code.

4. DISCUSSION ITEMS

A. SAN JOAQUIN ONE VOICE ADVOCACY TRIP 2019

- 2019 One Voice Projects:
1. Regional Project - Ripon Multi-Modal Station
 2. Local Project - Ripon Surface Water Project
 3. Endorsement - RCAF Stadium

Discussion/Action

The City of Ripon may submit one regional transportation project and one local project (transportation or otherwise) for the 2019 One Voice trip. If the City Council would like to submit and endorse the same projects as last year, Staff recommends the City Council authorize the Mayor to sign the local jurisdiction endorsement for each project.

Additionally, City Council to consider designating a City representative(s) to attend the 2019 One Voice trip.

REPORTS

Department Heads:

City Council:

I hereby certify the attached City Council agenda was posted 72 hours before the noted meeting:



Lisa Roos, City Clerk

1-3-2019

Date